

**East Side Highway District Board of Commissioners**  
**Regular Meeting Minutes**  
**November 5, 2025**

Call to Order: Vice Chair Commissioner Addington called the meeting to order at 9:00 a.m.

Attendance: Commissioner Boothe, Commissioner Addington

Staff present: Attorney Weeks, Director of Highways Ben Weymouth; Deputy Director Dave Yerian; Clerk Rosie Ham;

Also present: Bryan Jensen, P.E., JUB Engineering; Phil Boyd, P.E., Welch Comer Engineering; Rob Beachler, P.E. ITD Engineering; Paulette Fabian

Approval of Agenda: Commissioner Boothe motioned to amend the agenda adding the Gozzer Road petition hearing date as a New Business item, then approve the agenda. Commissioner Addington seconded the motion, and the motion carried. Declared Conflicts of Interest: None

Coeur d'Alene Lake Drive Public Hearing: Today's re-hearing is to clear a procedural technicality related to the initial hearing on September 15, 2025.

Commissioner Addington reopened the public hearing at 9:03 a.m. and appointed Attorney Weeks as the Hearing Officer. Attorney Weeks reminded those in attendance of the hearing protocol and rules according to Idaho Code 40-203. She requested that all hearing comment sheets be submitted.

Director Weymouth's Staff Report from the initial hearing stands, with no change.

Public Testimony: Two comment sheets entered into the records as Exhibit H:  
A letter from Damon Allen, P.E., District Engineer of the Idaho Transportation Department, is entered as Exhibit I.

Petitioner's Representative Phil Boyd, P.E. of Welch Comer Engineering 330 E Lakeside Ste 101, Coeur d'Alene, ID. 83814 stands by his initial presentation.

Rob Beachler, P.E., Idaho Transportation Department Planning Engineer 600 W. Prairie Ave, Coeur d'Alene, ID. 83815 highlighted portions of the letter written to the Idaho Transportation Department is submitted as Exhibit I. The letter requested updated drawings and a comprehensive narrative related to the force main and wastewater plans. He emphasized the department's concern for public safety related to the slide area, as well as the Department's willingness to move forward once these issues are resolved. He fielded questions from the Board of Commissioners.

Phil Boyd, P.E., provided a rebuttal and fielded questions from the Board of Commissioners.

Commissioner Addington closed the public testimony at 9:38 a.m., and the Board entered deliberations.

Following deliberations, Commissioner Boothe made a motion to add ITD's requests in the Final Findings of Fact Conclusions of Law and Order of Decision. Commissioner Addington seconded the motion.

A Roll Call Vote was taken:

Commissioner Boothe            Yes

Commissioner Addington       Yes

And the motion carried.

Public Comment:        None

New Business:

- A. JUB Task Review: Bryan Jensen, P.E. from JUB, updated the District on current tasks. Bridge No. 30480 (Wolf Lodge) could be eligible for funding, with an application planned for December if the Board approves it by Resolution at the December meeting.
- B. Annual Road and Street Report: Clerk Ham briefed the Commissioners on this annual report. After reviewing the report, Commissioner Boothe made a motion approving the report and authorizing staff to complete the online reporting requirement. Commissioner Addington seconded the motion, and the motion carried.
- C. Canyon Road Bridge Right-of-Way Deed Acceptance: Director Weymouth provided a Staff Report outlining the right-of-way acquisition. After reviewing the document, Commissioner Boothe made a two-part motion: 1) Motion authorizing the Director to execute the Claim for Payment and Right of Way Contract, and 2) Accepting the Warranty Deed and authorizing the Vice Chair to execute the document. Commissioner Addington seconded the motion, and the motion carried.
- D. MIN24-0036 Pugh Point Subdivision proposal and letter of comment. Director Weymouth presented a staff report briefing the Board on the applicant's proposal with access via the State Highway 97. Commissioner Boothe motioned to authorize Director Weymouth to submit the letter of comment to Kootenai County. Commissioner Addington seconded the motion, and the motion carried.
- E. Gozzer Road Abandonment-Vacation Hearing Rescheduled: A mailing label error caused a due process issue, requiring a new hearing date. Due to the holidays and the government shutdown, the staff recommends rescheduling the hearing to February 9<sup>th</sup>. Commissioner Boothe motioned to reschedule the Gozzer Road Petition to Abandon & Vacate Public Hearing to February 9, 2026. Commissioner Addington seconded the motion, and the motion carried.

Old Business & Meeting Schedule: Changes noted

The Correspondence List Discussions: None

Treasury Report: After reviewing the report, Commissioner Boothe motioned to approve the Treasury Report. Commissioner Addington seconded the motion, and the motion carried. The November 2025 Treasury Report expenses were \$503,581. The cash fund balances are as follows:

Petty Cash	\$200
Umpqua Checking Acct	\$111,308
(less assured macro-balance)	-\$1,500
State Treasury Fund 891	\$2,337,480
Reserve Funds Acct 412	\$1,373,711
TMF Fund Acct 369	\$278,227
Total Funds	\$4,099,425

Reports:

Director Weymouth shared a staffing and equipment update, discussed the recent shoulder work on various roads, and mentioned that we are busy with winter preparations.

Adjournment: With no additional business, Vice Chair Addington adjourned the meeting at 10:23 a.m.

(Excused)

Graham Christensen, Chair  
Sub District 1 Commissioner

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John Boothe  
Sub District 2 Commissioner

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Mark Addington  
Sub District 3 Commissioner

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Rosie Ham, Clerk