

East Side Highway District Board of Commissioners
September 18, 2023
Board Meeting Minutes

Chairman Christensen called the meeting to order at 9:00 a.m.

Roll Call: Commissioner Christensen, Commissioner Sieverding, Commissioner Addington

Staff present: Director of Highways Weymouth, Clerk Ham

Guests: Angie Comstock P.E. JUB Engineering, Daniel Baker P.E. HDR Engineering, Steve Chaump & John Goodlander with Discovery Land Company, Loretta Zabka, John Mahin, & JD Owen with Kootenai Water District #1, Brian Dagan & Eric Henseyl with Big Sky Construction

Guest Steve Chaump approached the Board about the Discovery Land Company vacation request related to a portion of old Gozzer roadway. They are of the belief that it was abandoned in the original transfer agreement and are not sure a hearing is still necessary; however, Kootenai County's mapping system shows that it is still public right-of-way. The District is seeking a formal legal response from Attorney Weeks.

Approval of Agenda: Commissioner Sieverding moved to approve the September 18, 2023 meeting agenda. Commissioner Christensen seconded the motion, and the motion carried.

Declared Conflicts of Interest: none

Approval of Minutes: Commissioner Sieverding moved to approve the August 14, 2023 Regular Meeting Minutes and August 29, 2023 Special Meeting Minutes as presented. Commissioner Addington seconded the motion, and the motion carried.

Approval of Treasury Report: Commissioner Sieverding motioned to approve the Treasury Report. Commissioner Addington seconded the motion, and the motion carried. The September 2023 Treasury Report Expenses were \$379,499 and Cash Fund Balances are as follows:

Petty Cash	\$200.00
Umpqua Checking	\$150,523
Less Assured Macro-Balance	(\$1,500)
State Treasury Fund 891	\$2,301,859
Reserve Funds # 412	\$1,289,589
TMF Funds #369	\$218,364
Total Funds	\$3,959,036

New Business:

A. JUB Project Status: Angie Comstock P.E. reviewed the project status list.

- USACE & IDWR approved the permits for Frontage Road which allows work to begin.
- A Strategic Initiatives grant application is being prepared to address structural overlays on Dredge and Canyon Road (Rose Lake exit West to the Cedars).
- Arrow Road Preliminary Design: A draft agreement is ready for review and would provide direction going forward.
- Situation assessments continue for Potlatch Hill Road.
- The developer for the Lake Club Estates will be resubmitting his proposal.

- Surveyors are accommodating the elevation certificate requirement from Kootenai County at the Sub District 2 vehicle shed location.
- B. Canyon Road Bridge Project Status Report: Engineer Baker updated the Board on ITD's I-90 construction, he reported that the superstructure design is 60% complete, drilling begins on September 25th potentially for two weeks. Reader boards will notify the traveling public of bridge closures. The relevant utility companies were sent letters regarding the upcoming on-site meeting.
- C. ICRMP Joint Powers Agreement: The Board discussed changes in the maximum recoverable on buildings, and premium changes. After deliberations, the Board took the following action: Commissioner Addington motion to approve entering the JPA with ICRMP as presented. Commissioner Sieverding seconded the motion and the motion carried. Chairman Christensen asked staff to contact our ICRMP representative, John Goedde, regarding alternatives to risk management insurance just to make sure we are not overspending.
- D. Kootenai Water District: Board members and Big Sky Construction, the infrastructure improvement project contractor, requested the District extend the permit for work in the right of way beyond the October 15th cutoff date. The AHDKC Standards prohibit road cuts between October 15-April 15. Despite the project getting a late start, the contractor's equipment is mobilized and work commenced. There are significant issues with ground water, lack of appropriate base, and problematic soils. District staff expressed concerns about the road being dug up and bad weather moving in before the work is done, thereby making the road unmaintainable. Commissioner Christensen understands the needs described by Big Sky and KWD and requested the parties develop a framework that included intense coordination, provide an itemized list of concerns, and then schedule a Special Meeting to formalize liabilities.
- E. MIN22-0055 Sweet Spot Review and Agency Comment Letter: The applicant is requesting approval of a lot split located on High Chaparral Road with access via Sunnyside Road, a publicly maintained road. An approach permit will be required for the new lot. No Road Development Agreement is needed since Sunnyside Road is built to AHDKC Standards. Action: Commissioner Sieverding motioned to approve the District's comment letter with the conditions of approval and directed the Director to sign the mylars, providing no changes are made to the applicant's proposal. Commissioner Addington seconded the motion, and the motion carried.
- F. Baker Encroachment Agreement: Director Weymouth presented an Encroachment Agreement for Mr. Michael Baker who is proposing to replace a step system to access the trail to his dock on Black Lake Road. Action: Commissioner Sieverding motioned to approve the Encroachment License Agreement. Commissioner Addington seconded the motion and the motion carried.

Old Business & Meeting Schedule:

Removed #4 Road Stabilization follow up with Mr. Slaney. No items were added to the list.

Reports:

Director Weymouth: We are seeking to fill the approved full-time employee for the Coeur d Alene shop. We won't receive our new trucks before the close of the fiscal year, and the chip seal season was altered with equipment breakdowns, both factors play a role in a significant amount of funds added to our year end carryover. We will adjust the Capital Improvement Plan and report those updates to the Board. We would like to invest in reader boards and are seeking quotes.

Deputy Director Yerian: The Frontage Road, Bell Canyon Road and Thompson Lake Road projects are moving forward. The Carlin Bay Road is completed, and the road is getting swept. The existing asphalt on Carlin Bay Road will need a chip seal within the next few years, so we will apply the 3rd shot at the same time so entire pavement length is on the same schedule. The Sunnyside Road project is finished and swept. We still plan to finish the in-town overlays. We are ready for vehicle storage shed construction Rose Lake shop. The materials will be delivered next week.

Commissioners:

Commissioner Addington inquired if we had any interested parties in taking the Springston Bridge.

Commissioner Sieverding asked if we had received a response from Attorney Weeks regarding resolutions for validation hearings. Director Weymouth confirmed that Attorney Weeks indicated the statutes were updated in 2020 and the Order of Decision prefer by the court system.

Commissioner Christensen summarized the recent IAHD Board Meeting and said that the Ada County Highway District is requesting re-acceptance into the Association.

With no further business, the Chairman adjourned the meeting at 10:42 a.m.

Graham Christensen, Chairman
Sub District 1 Commissioner

Angela Sieverding
Sub District 2 Commissioner

Mark Addington
Sub District 3 Commissioner

Rosie Ham, Clerk