

East Side Highway District Board of Commissioners
August 14, 2023
Board Meeting Minutes

Chairman Christensen called the meeting to order at 9:00 a.m.

Roll Call: Commissioner Christensen, Commissioner Sieverding, Commissioner Addington
Staff present: Director of Highways Weymouth, Clerk Ham
Guests: Bryan Jensen P.E. JUB Engineering, Daniel Baker P.E. HDR Engineering, Houtan Rafii & Steve Chaump with Discovery Land Company

Approval of Agenda: Commissioner Sieverding moved to approve the August 14, 2023 meeting agenda. Commissioner Addington seconded the motion, and the motion carried.
Declared Conflicts of Interest: none

Approval of Minutes: Commissioner Addington moved to approve the July 24, 2023 Regular Meeting Minutes as presented. Commissioner Sieverding seconded the motion, and the motion carried.

Approval of Treasury Report: Commissioner Sieverding motioned to approve the Treasury Report. Commissioner Addington seconded the motion, and the motion carried. The August 2023 Treasury Report Expenses were \$345,941.55 and Cash Fund Balances are as follows:

Petty Cash	\$200.00
Umpqua Checking	\$198,026
Less Assured Macro-Balance	(\$1,500)
State Treasury Fund 891	\$2,219,897
Reserve Funds # 412	\$1,606,913
TMF Funds #369	\$217,198
Total Funds	\$4,240,734

New Business:

- A. JUB Project Status: Bryan Jensen P.E. reviewed the project status list.
- Frontage Road – Work commences once the USACE & IDWR permits are approved.
 - A SLI grant application for structural overlays on Dredge and Canyon Road (Rose Lake exit West to the Cedars) is in draft form. This will assist with alternative routes in the area.
 - Arrow Road preliminary design: Surveyor Jeremy Russell located two drain fields that conflict with the proposed intersection realignment. The Board will need to evaluate the situation once the preliminary findings are more complete.
 - District Right of Way map will be addressed after the budget season.
- B. Canyon Road Bridge Project Status Report: Engineer Baker briefed the Board on ITD's I-90 construction updates, progress with the superstructure design, drilling delays & coordination, utility relocations (notifications and on-site meeting), biological assessment, and Kootenai County coordination (levy access).

- C. Discovery Land Company Vacation Petition: A formal petition to vacate a portion of Gozzer Road was submitted at the July 24, 2023 Board Meeting. Although it would be beneficial to include an exchange of land owned by Discovery Land on Arrow Road, the two are not inherently connected. Director Weymouth asked that the Board consider providing staff direction as to an appraisal of the portion identified in the petition and / or an exchange. Action: Commissioner Sieverding motioned to set a public hearing for November 13, 2023. Commissioner Addington seconded the motion and the motion carried.
- D. Amendment to Black Rock Road Validation Order of Decision: The previous order approved by the Board of Commissioners stipulated a survey was needed. This is not a wandering road; therefore, Attorney Weeks recommend an amendment to the order to remove that requirement. This action would not change the 28-day waiting period. Action: Commissioner Sieverding motioned to approve the amendment. Commissioner Addington seconded the motion.
- Roll Call Vote:
Commissioner Addington – “Yes”
Commissioner Sieverding – “Yes”
Commissioner Christensen – “Yes”
The motion carried.
- E. FY 24 Budget Review: Director Weymouth provided a staff report highlighting discussion points. The Board reviewed and deliberated each section of the proposed budget.

Chairman Christensen called for a recess at 10:31. The meeting resumed at 10:40 a.m.

- F. Executive Sessions: Commissioner Addington made a motion to call the meeting into Executive Session as authorized under I.C. 74-206 (f) to discuss legal matters, and I.C. 74-206 (1) (b) to discuss personnel issues at 10:41 a.m. Commissioner Sieverding seconded the motion and the following roll call vote was taken:
Commissioner Addington – “Yes”
Commissioner Sieverding – “Yes”
Commissioner Christensen – “Yes”
The motion carried, and the Board entered Executive Session.
The Board reconvened the regular meeting at 10:55 a.m. following Executive Session.
Action: Commissioner Addington motions for staff to proceed as discussed. Commissioner Sieverding seconded the motion, and the motion carried.

Old Business & Meeting Schedule:

Remove/ Completed #5 Bonanza Ranch - residents were emailed LHTAC grant criteria as requested at the July 2023 board meeting

Correspondence Discussed: #3 Email from resident Gersten, and #12 ITD Open House

Reports:

Director Weymouth:

We are running full staffed and pushing a record number of payables this construction season. The new trucks will be ordered, pending budget adoption.

Deputy Director Yerian: A finish grade and first shot of chip seal is scheduled for Sunnyside Road by the end of the week. Equipment failures delayed the chip seal schedule. He is pleased with the ½” chips from St. Maries which will make a really smooth second shot for Carlin Bay Road.

Commissioners:

Commissioner Addington briefly discussed the Thompson Lake Road widening project.

Commissioner Sieverding commented that the KMPO Traffic Management Center was paused.

Commissioner Christensen

With no further business, the Chairman adjourned the meeting at 11:15 a.m.

Graham Christensen, Chairman
Sub District 1 Commissioner

Angela Sieverding
Sub District 2 Commissioner

Mark Addington
Sub District 3 Commissioner

Rosie Ham, Clerk