

East Side Highway District Board of Commissioners
July 24, 2023
Board Meeting Minutes
Black Rock Road Validation Hearing Continued

Chairman Christensen called the meeting to order at 9:00 a.m.

Roll Call: Commissioner Christensen, Commissioner Sieverding, Commissioner Addington
Staff present: Director of Highways Weymouth, Clerk Ham
Guests: Bryan Jensen P.E. JUB Engineering, Phil Boyd P.E. Welch Comer Engineering, Houtan Rafii & Steve Champ with Discovery Land Company;
Resident Guests: Jan & Danny Peterson, Gayne Clifford, Dia Howell, Peter Slaney, Jason Hegstad, Jason Gulliford, Von Helmuth

Approval of Agenda: Commissioner Sieverding moved to approve the July 24, 2023 meeting agenda. Commissioner Addington seconded the motion, and the motion carried.
Declared Conflicts of Interest: none

Guests: Resident guests approached the board with a number of concerns, including, deteriorated roads and speeding vehicles within the Bonanza Ranch subdivision.
Director Weymouth shared the District's collaborative efforts with the Kootenai County Water District infrastructure plans beginning this summer and into 2024. While that doesn't remedy all of the subdivision roads that need attention, it is a start. He will follow up with Mr. Slaney regarding road stabilization.
Resident Gulliford shared his frustrations about encroachments on Nugget, Brastrup, and Reagan blocking the roadway and in the turn-a-round areas. The roadblocking issues are unresolved through the KCSO and he is seeking assistance from the District on this matter. This item will be added to the District's follow-up list.
Resident Clifford asked about the District plans for Yellowstone Trail Road. Chairman Christensen gave a brief snapshot of the phased work planned through the Western Federal Lands FLAP funding and also emphasized that the Sunnyside Road improvements will relieve the pressure on Yellowstone.
Chairman Christensen expressed his appreciation for their input.

Approval of Minutes: Commissioner Addington moved to approve the June 19, 2023 Regular Meeting Minutes, and June 28, 2023 Special Meeting Minutes as presented. Commissioner Sieverding seconded the motion, and the motion carried.

Approval of Treasury Report: Commissioner Sieverding motioned to approve the Treasury Report. Commissioner Addington seconded the motion, and the motion carried. The July 2023 Treasury Report Expenses were \$699,462 and Cash Fund Balances are as follows:

Petty Cash	\$200.00
Umpqua Checking	\$93,151
Less Assured Macro-Balance	(\$1,500)
State Treasury Fund 891	\$1,364,378
Reserve Funds # 412	\$1,606,913
TMF Funds #369	\$217,198
Total Funds	\$3,280,340

New Business:

- A. JUB Project Status: Bryan Jensen P.E. reviewed the project status list.
- Thompson Lake Road – the survey work will commence as soon as the District completes the road work in July.
 - Frontage Road – we are waiting on Idaho Fish & Game to weigh in on a fish window. We expect once permits are approved we can get the work done this fall.
 - LHTAC Grant Season: Will review the District’s CIP with staff later this summer for the fall application opportunities. An LHRIP sign application is most likely.
 - Strategic Initiatives Grant Application is ongoing with a draft agreement submitted for signature.
 - Potlatch Hill Road- Hannah Anderson with the Langdon Group is drafting a situational assessment. Next is a signed task agreement and staff feedback on the stakeholder list.
 - Commissioner Sieverding asked for a District Right of Way map status update at the next board meeting
- B. Black Rock Road Validation Order of Decision: The Board reviewed the Findings of Fact, Conclusions of Law, Validation Order, and Abandonment and Vacation Order. Upon concluding their discussion, the following action was taken. Commissioner Sieverding made a motion to approve the Order of Decision as presented. Commissioner Addington seconded the motion, and the motion carried. The following roll call was taken: Commissioner Addington – Yes; Commissioner Sieverding – Yes; Commissioner Christensen -Yes.
- C. Gozzer Exchange: A Staff Report by District Weymouth briefed the Commissioners on the Discovery Land Company’s intent to petition the District to vacate and abandon a portion of Gozzer Road. This particular section was abandoned some time ago as part of the overall Gozzer Ranch development process. Part of the discussion also entailed a possible exchange on Arrow Road, owned by Gozzer Ranch, that would benefit the District’s need to realign the Arrow Road intersection with SH 97. The Board reviewed the general parameters and outstanding issues related to the exchange and abandonment petition. JUB provided a dashboard estimate of \$40K for the Arrow Road survey work which included the area drain fields, a full topo, easements etc. The Board inquired about reduced cost alternative versions to consider at a future meeting. The Petition was accepted and a hearing date will be established at the August 14, 2023 Board Meeting.
- D. CDA Lake Drive Development: Phil Boyd P.E. with Welch Comer provided a memo updating the Commissioners of the developments at Tony’s on Coeur d Alene Lake Drive. The developer has requested that ITD transfer a portion of **right-of-way** to their ownership. If the District has no objection to the ROW transfer and if ITD transfers ownership to the developer, then the project could move forward. Should the District support the transfer, the developer believes the roadway improvements (privately funded) would significantly improve vehicle and pedestrian safety, which incidentally, lends itself to the traffic calming efforts the District is actively pursuing. The Commissioners unanimously agreed that if ITD approaches the District in this regard, we will agree to the transfer. Action: Commissioner Addington motioned to authorize Director Weymouth to draft a letter to ITD concerning the transfer. Commissioner Sieverding seconded the motion, and the motion carried.

Chairman Christensen called for a recess at 10:30. The meeting resumed at 10:38 a.m.

- E. Price Vacation Petition Withdrawn: Clerk Ham provided a staff report updating the Board on subsequent events leading up to the Mr. Price's request to withdraw his petition. A Public Hearing was initially scheduled for August 14th. Action: Commissioner Sieverding motioned to cancel the hearing. Commissioner Addington seconded the motion, and the motion carried.
- F. Dental and Vision Insurance: After reviewing the plans and premiums Commissioner Addington motioned to approve transitioning to IIIA for both dental and vision insurance beginning January 1, 2024. Commissioner Sieverding seconded the motion and the motion carried.
- G. Lamb Road Encroachment Agreement: Director Weymouth provided a staff report. Mr. Wright seeks a permit to widen and improve the travel surface of the right-of-way within the District's boundary, but not on a portion that we maintain. Mr. Wright would not acquire any right, title, or interest in and to the said public right-of-way by adverse possession or otherwise through the encroachment, and agrees to accept all responsibility associated with the maintenance and liabilities of the widened area located within the encroaching area. Chairman Christensen would appreciate a work inspection before and after the work is completed. Action: Commissioner Addington motioned to grant the Encroachment Agreement. Commissioner Sieverding seconded the motion, and the motion carried.

Old Business & Meeting Schedule:

#3 CDA Lake Drive – The yellow delineating lines have been painted, and white lines in the Bennet Bay Hill are soon to follow. Some of the ditching is done, and last week's traffic counter data is under review.

#4 Boothe Park – Director Weymouth has initiated conversations with State Parks regarding park management.

#5 Carlin Bay Resident Cost Share Request – Attorney Weeks suggested the request be forwarded to the HOA who collected the funds. This will be removed from the follow-up list.

Add to the follow-up list:

- Grant criteria to the Bonanza Ranch residents who were present today.
- Follow up with Mr. Slaney regarding road stabilization

The future meeting schedule was reviewed. The FY24 Budget Hearing Notice will be published in the Coeur d Alene Press on August 22nd & 23rd.

Correspondence & Permits: The board briefly discussed some of the correspondence including #34 Outcome of the Court's decision on the delinquent tax issue with Kootenai County. An executive session may be added to the next board meeting to further discuss the legal determination of the case.

Reports:

Director Weymouth:

- 1.) Springston Bridge – although closed, someone set fire to the bridge. Director Weymouth contacted LHTAC to see if there is any possibility of expediting the removal process.

- 2.) The chip spreader's hydraulic pump and motor failed. The chip seals are delayed until the parts are replaced.
- 3.) Construction projects to date are progressing - thanks largely to employees who are willing to work hard and produce quality work. We are blessed to have the crew that we have. I can't be prouder of them all.

Commissioners:

Commissioner Addington is working through the county on a site disturbance permit.

Commissioner Sieverding reported that Joe Wuest contacted her regarding the possibility of the District maintaining Fernan Lake Road all the way up to the saddle (for the snowmobile club). The District has had these conversations before, and that section is actually in the Lakes Highway District. She also reported that a piece of rebar is protruding from the ground at the mailboxes on Black Lake Road. It is significant enough to cause tire damage. Ben will have the Foreman investigate if it is an old property line marker.

Commissioner Christensen

With no further business, the Chairman adjourned the meeting at 11:17 a.m.

Graham Christensen, Chairman
Sub District 1 Commissioner

Angela Sieverding
Sub District 2 Commissioner

Mark Addington
Sub District 3 Commissioner

Rosie Ham
District Clerk