

East Side Highway District Board of Commissioners
April 17, 2023 Board Meeting Minutes

1. Call to Order: Chairman Christensen called the meeting to order at 9:00 a.m.

2. Roll Call
Commissioner Christensen, Commissioner Sieverding, Commissioner Addington
Staff present: Director of Highways Weymouth, Deputy Director Yerian, Clerk Ham
Guests: JUB Engineer Angie Comstock P.E., HDR Engineer Daniel Baker P.E., Tracey Yost with Advanced Benefits, Jerry Stebby, Samuel Lasko, Alan Wire, Merle Van Houten

3. Approval of Agenda Commissioner Sieverding moved to approve the April 17, 2023 meeting agenda. Commissioner Addington seconded the motion. The motion carried.
Declared Conflicts of Interest: none

4. Public Comment
 - a) Dan Baker P.E. with HDR Engineering, provided a status update on the Canyon Road Bridge. He summarized the hydraulics team activities, the two best scenarios of span options, and a tie-in grade of 1.5-2% to the existing road. The Idaho Department of Fish & Game approved in-water work between July-October. The current schedule is ITD's bridge work in 2024-2025, followed by our bridge in 2025-2026.

 - b) Tracey Yost with Advanced Benefits recapped III-A's time frame to determine 2024 premiums. He said the inflationary trend indicates a 10-12% increase; however, IIIA hopes for a single-digit increase. Mr. Yost introduced a VEBA HRA as a benefit option to consider. The program is a 100% District funded employee and commissioner benefit that assists the participant with medical, vision, or dental expenses. Gallagher Benefits, a nationwide company with a Spokane office, would be the plan's administrator. The Board is receptive to VEBA plan information from a Gallagher representative at a future meeting.

5. Approval of Treasury Report
Commissioner Addington motioned to approve the Treasury Report. Commissioner Sieverding seconded the motion, and the motion carried. Total Expenses since the last Board Meeting are \$386,480 including electronic payments and check number range 19569-19619. The April 2023 Treasury Report Cash Fund Balances are as follows:

Petty Cash	\$200
Umpqua Checking	\$79,600
Less assured Macro-Balance	(\$1,500)
State Treasury Fund 891	\$2,156,154
Reserve Funds #412	\$1,595,511
Traffic Mitigation #369	<u>\$248,945</u>
Total Funds	<u>\$4,078,610</u>

6. Approval of Minutes

Commissioner Sieverding moved to approve the March 20, 2023 Regular Meeting Minutes as presented. Commissioner Addington seconded the motion, and the motion carried.

7. New Business

A. JUB Project Status: Angie Comstock P.E. highlighted some of the following items:

- KN22872 Canyon & Fernan Lake Guardrail: Construction is substantially complete. They are working on the final punch list.
- Frontage Road Bridge at Wolf Lodge Creek –Biological assessments are scheduled in a few weeks.
- SD 2 Vehicle Storage Shed: We solicited quotes with a May 4, 2023 due date.

B. Asphalt Oil Piggyback Offer: Director Weymouth presented a piggyback offer from Idaho Asphalt Supply Inc. for our asphalt oils. Our chip seal program uses the oils, including the scheduled work on Sunnyside Road and Carlin Bay Road. He noted that prices are slightly up but are reasonable compared to what we budgeted. Action: Commissioner Addington motioned to accept the piggyback offer from Idaho Asphalt Supply. Commissioner Sieverding seconded the motion and the motion carried.

C. MIN22-0052 Sophie Hills: Director Weymouth presented a draft Agency Comment letter to Kootenai County's Community Development regarding the proposed three-lot minor subdivision adjacent to Burma Road with two existing driveways. Action: Commissioner Sieverding moved to approve the comment letter. Commissioner Addington seconded the motion, and the motion carried.

G. AHDKC Standards: At the March 9, 2023 AHDKC meeting, members approved a submitted 2023 Standards. This final version included general updates from 2019-2023 standards and previously approved addendums, and it removed the mountainous terrain verbiage. Because of the topographical nature of our District, the Board directed staff to prepare a supplemental to the 2023 AHDKC Standards that re-instated applicable mountainous terrain verbiage. Action: Commissioner Addington motioned to approve the 2023 Standards and the Mountainous Terrain Supplemental. Commissioner Sieverding seconded the motion, and the motion carried.

8. Old Business

Item 1: A workshop is planned for Thursday May 18, 2023.

Item 2: DH1510 Report was submitted to ITD. Director Weymouth reminded the Commissioners that we continue to update our segments and that we've gained 1/10 of a mile in our total mileage.

9. Correspondence Permits and Reports Several correspondence items were briefly discussed.

10. Staff Reports

Director of Highways Weymouth:

- We will start the construction season as soon as the load limits are lifted.
- Exploratory drilling on Yellowstone Trail Road is underway.
- We were awarded \$34K in Federal ARPA funds, administered by DEQ through the Leading Idaho Lake Coeur d'Alene Phosphorus Reduction Program. This award addresses biochar socks on Coeur d'Alene and Fernan Lake outfalls and works congruently with our MS4 Permit commitments.
- Our total current pending grant projects are pushing \$24M in the next four years with a District match of \$620K. We are on track to spend \$2M in construction this summer.
- Staff is preparing an amended budget proposal with a hearing possibly in June.

Deputy Director Yerian:

- A tentative spring schedule is in place beginning with Rocky Canyon. That entails cleaning up to the creek, armoring, culvert and French drain installations. With Interstate's plan to dump 1500-1800 tons a day, the work should be wrapped up in about 3 weeks.
- The Road Stabilization Program will begin in May and take 2-3 weeks, weather permitting.
- The crew is hauling excavated rock from Thompson Lake Road to Bell Canyon Road. This project builds the road up and addresses drainage issues, all of which are necessary for suitable road stabilization and a possible future chip seal.
- We purchased a 2016 Dodge crew pickup from Federal Surplus. Foreman Kraack and Deputy Yerian will be traveling to Boise to get this new truck and the finished F550 in the next few weeks.
- The two new dump trucks are at Utility Truck for accessory installations.
- The Carlin Bay Road project will start late May, weather permitting. The work done this year will leave the road course looking and periodically dusty this year. We'll come back next year with an emulsion and chips resulting in a smoother surface. Residents from Carlin Bay in attendance shared their appreciation, thoughts about the road and construction expectations.

Commissioner Sieverding discussed the rollover funds, amended budget, and planned projects.

Adjournment

With no further business, the Chairman adjourned the meeting at 10:10 a.m.

Graham Christensen, Chairman
Sub District 1 Commissioner

Angela Sieverding
Sub District 2 Commissioner

Mark Addington
Sub District 3 Commissioner

Rosie Ham
District Clerk