

**East Side Highway District Board of Commissioners  
Special Meeting Minutes April 3, 2023**

1. Call to Order:

Chairman Christensen called the meeting to order at 9:00 a.m.

2. Roll Call

Commissioner Christensen, Commissioner Sieverding, Commissioner Addington (via Zoom)  
Professional staff present: Korby Baker, Senior Auditor with Magnuson McHugh Dougherty CPAs,  
Director of Highways Weymouth, Clerk Ham

3. Approval of Agenda

Commissioner Sieverding moved to approve the meeting agenda. Commissioner Addington seconded the motion, and the motion carried. Declared Conflicts of Interest: None

4. New Business

A. Sunnyside Road Improvements Gravel Bid Award: The District solicited bids in the Coeur d Alene Press legal ads on March 14<sup>th</sup> & 20<sup>th</sup>, and bid opening was on March 29<sup>th</sup> at 10:00 a.m. Interstate Concrete & Asphalt, the single bidder, submitted a bid of \$655,750. This amount is within 6.8% of the estimate and within normal bid parameters. Director Weymouth reported that we don't have bids yet for the asphalt oil but anticipates the total project costs to exceed the total budgeted amount by \$185K. He pointed out that we have \$620K in project reserve funds and \$644K in grant funds. Action: Commissioner Sieverding motioned to accept Interstate's bid of \$655,750 for the Delivered Gravel Sunnyside Road Improvement Project. Commissioner Addington seconded the motion, and the motion carried.

B. Senior Supervising Auditor Korby Baker presented the FY2022 audit report to Commissioners. The Governance Letter stated that, in their opinion, the accompanying financial statements present a clean unmodified opinion in all material respects. The Management Discussion and Analysis (MDA) highlights the District's activities and commitments. She summarized informative and positive changes on pages 10, 13 & 15 of the Governmental Funds Financial Statements.

Adjournment

There being no further business, the Chairman adjourned the meeting at 9:17 a.m.

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Graham Christensen, Chairman  
Sub District 1 Commissioner

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Angela Sieverding  
Sub District 2 Commissioner

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Mark Addington  
Sub District 3 Commissioner

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Rosie Ham  
District Clerk