

**East Side Highway District Board of Commissioners
September 26, 2022 Board Meeting Minutes**

1. Call to Order

Chairman Christensen called the meeting to order at 9:00 a.m.

2. Roll Call

Present: Commissioner Christensen, Commissioner Sieverding, Commissioner Addington
District staff: Director of Highways Weymouth, Deputy Director Yerian, Clerk Ham
Guests: Angela Comstock P.E.-JUB Engineering, Daniel Baker P.E. – HDR Engineering

3. Approval of Agenda

Commissioner Sieverding moved for approval of the September 26, 2022 meeting agenda.
Commissioner Addington seconded the motion, and the motion carried.
Declared Conflicts of Interest: none

4. Public Comment (Non-agenda items): None

5. Approval of Minutes

Action: Commissioner Addington motioned to approve the August 29, 2022 Regular Board Meeting Minutes. Commissioner Sieverding seconded the motion and the motion carried.

6. Treasury Report

Action: Commissioner Sieverding moved to approve the Treasury Report. The general checking account expenses since the last board meeting are \$226,861.62 for checks 19234-19263 and electronic payments. Commissioner Addington seconded the motion. The motion carried. The September 2022 Treasury Report Cash Fund Balances are as follows:

Petty Cash	\$200
Umpqua Checking	\$144,542
Less Assured Macro-Balance	(1,500)
State Treasury Fund 891	\$2,279,649
CDA Lake Dr. DBF Fund 412	\$1,573,237
Traffic Mitigation DBF Fund 369	\$245,547
Total Funds	\$4,241,675

7. New Business

A. Lamb Road Validation Conclusion: Action: After reviewing the document Commissioner Addington made a motion to accept the Findings of Fact, Conclusions of Law, and Validation Order as presented. Commissioner Sieverding seconded the motion and the motion carried.

B. JUB Project Status Update: Engineer Comstock reviewed the active projects. There was brief discussion on some of the following items.

- KN 22872 Canyon-Fernan Guardrail bid opening is expected in mid-October with the work completed early 2023. The accelerated schedule is largely attributed to being shelf-ready.

- Because the dual grant applications (LHRIP & LHSIP) for the Burma-Gozzer Intersection did not come to fruition, the LHTAC Council agreed to shift the LHRIP awarded funding to the Wolf Lodge Creek Intersection. The scope of work would re-align the intersection at Wolf Lodge Creek Road and Frontage Road to improve sight distance and overlay Frontage Road. We expect the \$100K grant check in the 2023 fiscal year to pay for material and/or contractor. A Document Summary will be due at the project's conclusion.
- Frontage Road Bridge over Wolf Lodge Creek: We would like to excavate the channel. We will work with the Army Corp of Engineers for a site-specific permit then develop a work schedule based on what they will allow.
- Welch Comer Engineering together with JUB Engineers assisted with a Leading Idaho Grant grant application to install bio-socks (like black straw waddles) that trap contaminants related to Yellowstone and Sunnyside Roads. The City of Coeur d Alene saw positive results when they used them. Additionally, this activity aligns itself with the MS4 Permit.

C. Canyon Road and Springston Bridges: Engineer Baker shared thoughts on the recent LHTAC Bridge award/rating announcement. A project agreement is expected in the next few weeks from LHTAC. The logistics will need to be worked out with considerations for ITD's construction schedule, environmental study requirements, permits, historical society requirements etc. Is it realistic for the contractor to construct two major river crossings simultaneously? Many considerations will be determined as the project progresses.

D. AHDKC Standards Update to Section 306.06. Action: Commissioner Sieverding motioned to accept the update to Section 306.06 of the AHDKC Standards. Commissioner Addington seconded the motion, and the motion carried.

E. Data Management Plan: Director Weymouth shared a Staff Report outlining the various applications staff uses. After viewing three application demonstrations, staff recommended a single platform that connected most all the features needed for data collection, reporting and planning and reduced 6 stand-alone applications down to one web-based platform. The amended budget planned for this expense. Action: Commissioner Sieverding motioned to approve spending \$14-\$16K to improve our data management plan. Commissioner Addington seconded the motion, and the motion carried.

8. Old Business

#1 After a brief discussion on the DH1510 and reporting deadlines, the Board agreed to remove this item from the follow-up list. Director Weymouth will share the final report to be sent to the State when it the updated is completed.

#2 The Hiring Policy and Job Description Workshop was shifted to a winter timeframe.

#3 Road Stabilization Program fall workshop is still planned.

Upcoming Meeting Schedule: No changes to note

9. Correspondence:

Chairman Christensen asked for the status on the Sunnyside Road approach discussed at the last board meeting. Director Weymouth said the final sign-off is for the approach permit is pending. Furthermore; the gate placement and right-of-way line needs to be determined.

#12 Resident Gersten regarding Meyers Hill Road: Director and Deputy will have an in-person meeting with him for further discussion.

#17 Commissioner Sieverding requested a copy of the final submitted L2 & Foregone Tax Resolution.

#19 Delinquent Property Tax – this series of emails was discussed in depth at the last AHDKC meeting.

#37 National Academies is sponsoring a webinar for “Future of Water Quality in CDA Lake” on 9/30/22.

#57 Gozzer seal coat questions were addressed by Deputy Director Yerian. A chip seal for the entire length is planned in the next several years.

10. Staff Reports

Director of Highways Weymouth

- Employee Peter Weske retires on September 30th. An employee in the CDA shop will transfer to Rose Lake creating an opening in CDA. Interviews will take place soon for a refill of that position.
- We submitted a grant application for Yellowstone Trail FLAP Segment 2 on the gravel portion and expect a decision soon.
- He re-capped the Leading Idaho Bridges grant applications and the River Road culvert status with the Drainage District. He expects a grant application through the Federal America the Beautiful program by this time next year, with the other agencies taking the lead on permitting.
- Monitoring requirements for the MS4 permit are wrapping up.
- We have a possible piggyback opportunity for winter mag. He will have more information at the next board meeting.
- The Carlin Bay Road project hasn't gone as planned due to issues with ITD's project that will produce the grindings. Letters and receipts were sent to all cost-share participants. He will keep the Board apprised as new developments become available, and regardless, we will keep our commitment to the residents and the project.
- He is looking into the Gray Meadows Restoration Partnership possible sharing the cost of road stabilization for the first two miles of Black Lake Road.

Deputy Director Yerian

- Equipment Update: Reported that the three new foreman trucks are expected in the next month, with two new plow trucks early next year. So far this year we successfully purchased a paver, broom, chip spreader, and the City of CDA plans to donate a crack sealer to the District.
- We have been very busy with overlays.
- Foreman Christensen is done with the slip-line installation of culverts on O'Gara Road and will be grouting them in the coming days.
- The Blue Creek Road culvert replacement project is planned in the next month. (120' of new pipe in various locations). The road will remain open one lane at a time in those target areas.

Commissioner Addington asked about ITD paving the first portion of Hells Gulch Road. Director Weymouth indicated their plan is to pave up to their shop/yard only. They also discussed the Burma Road wash-outs from flooding last year and the scheduled work to repair those sections.

Commissioner Sieverding said to 'Keep up the good work'.

Commissioner Christensen (no new comments)

11. Adjournment: There being no further business to come before the Commissioners, the Chairman adjourned the meeting at 10:45 a.m.

Chairman Christensen
Sub District 1 Commissioner

Commissioner Addington
Sub District 3 Commissioner

Angela Sieverding
Sub District 2 Commissioner

Rosie Ham, District Clerk