

**East Side Highway District Board of Commissioners  
Regular Meeting Minutes  
February 14, 2022**

1. Call to Order

Chairman Christensen called the meeting to order at 9:01 a.m.

2. Roll Call

Present: Commissioner Christensen, Commissioner Sieverding, Commissioner Addington  
Also present: Director of Highways Weymouth, Deputy Director Yerian, Clerk Ham  
Visitors: Susan Lasuen- III-A; Tracey Yost Advanced Benefits; Melissa Cleveland P.E.–  
Welch Comer & Associates; Daniel Baker P.E.– HDR Engineering, Angie Comstock P.E.-  
JUB Engineering

3. Approval of Agenda

Action: Commissioner Sieverding moved to approve the meeting agenda. Commissioner Addington seconded the motion. The motion carried.

Declared Conflicts of Interest: None

4. Public Comment: None

5. Visitors:

- Melissa Cleveland P.E. with Welch Comer & Associates presented a power point of the draft traffic calming concepts. An open house is planned in early April, after which, an overview video will be posted on our website. Estimated costs will be shared at our March Board Meeting.
- Susan Lasuen with III-A shared their annual business report highlighting their positive financial standing, member retention, and successes of the wellness screenings. A premium update will be available to all agencies in June, which is plenty of time to incorporate figures into our FY23 Budget. Additional Covid reimbursements from the State of Idaho could be a factor in the rate determinations.

6. Approval of Minutes

Commissioner Addington moved to approve the January 24, 2022 Regular Board Meeting Minutes and the February 2, 2022 Special Call Meeting Minutes as presented. Commissioner Sieverding seconded the motion. The motion carried.

7. Treasury Report: Commissioner Christensen asked about the deicer costs (Line item 80300 Winter Maintenance) on the Operating Statement. Deputy Director Yerian responded that increase costs are multifaceted and much is associated with the type of winter weather. Director Weymouth added that we are closely monitoring cracks and seals of the primary deicer routes like Coeur d Alene Lake Drive to keep deicer out of the road base. Another line item discussed was 92600 for Licensed Equipment. The three foremen trucks and another F550 have been ordered with payment due on delivery; however, it is unknown if we will take delivery this fiscal year. We are having multiple mechanical issues with the 2008 Western

Stars, which mechanic Combs has been working through, and in doing so, saving the District a substantial amount in repair costs. We plan to finance the purchase of dump trucks.

Action: Commissioner Sieverding moved to approve the February 2022 Treasury Report with an update to the Income Comparison Report. Commissioner Addington seconded the motion. The motion carried.

The February 2022 Treasury Report Cash Fund Balances were as follows:

Petty Cash	\$200.00
Umpqua Checking	\$110,832.18
Less Assured Macro-Balance	(1,500.00)
State Treasury Fund 891	\$2,245,914.53
CDA Lake Dr. DBF Fund 412	\$1,560,489.43
Traffic Mitigation DBF Fund369	\$229,136.87
<b>Total Funds</b>	<b>\$4,145,062.01</b>

8. New Business

A. Bridge Discussion: Daniel Baker P.E. reviewed discussions from the Bridge Workshop held on February 9<sup>th</sup>. Canyon Road Bridge: The Board is considering re-habilitations vs replacement costs & funding options, and other contributing factors like bridge use, load limits, and community growth. The overall consensus of the Board of Commissioners is to maintain what we have and continue to pursue additional grant funding. Springston Bridge: ITD does not continue inspections on closed bridges. With that in mind and considering other factors, the Board is considering an executive session to include ICRMP and Attorney Weeks at the next board meeting. The District will continue to monitor for bridge movement, and will exercise their options for a Special Call Meeting should the need arise.

B. JUB Project Status Update: Engineer Comstock re-capped the project status report provided to the Commissioners. No action is at this time.

Chairman called a recess at 10:20 a.m. The meeting was called back into order at 10:27 a.m.

C. FY 2023 Budget Hearing Date: Action: Commissioner Sieverding made a motion to schedule the Budget Hearing Date for Monday 8/29/2022. Commissioner Addington seconded the motion. The motion carried.

9. Old Business List: The Commissioners agreed to remove Grimms Addition Vacation Request. No other changes were made.

10. Correspondence: The Commissioners briefly discussed items 4, 9, 33 & 46.

#4 R. Bartell resident on Silver Beach Road emailed about water run-off

#9 City of CDA (S. Sims) forwarded an email regarding a leaning tree at 7230 CDA Lake Drive. Foreman Horning is working with a tree service for its removal.

#33 Kootenai County Assessor Kovac, B. We emailed him requesting the number of paying property tax parcels in preparation for the Capitol for the Day.

#46 H. & N. Wadley emailed the District regarding Garnet Drive. They have attended Board Meetings in the past regarding their safety concerns on the switchback. If the infrastructure bill is passed, we could possibly add this project when we restructure our Capital Improvement Plan.

Staff Reports

Director of Highways reported that all staff are at 100% with some light duty assignments. He briefed the Board on active projects, most of which was discussed earlier in the meeting. The District's Capital Improvement plan could change significantly if the Transportation Infrastructure bill is passed.

Deputy Director Yerian is actively working on a 10-12-year Equipment Replacement Program and a Needs Assessment. Together with the Foremen are creating Wants & Needs List which would be funding based. This in-house list aids in the preparation and project readiness.

Commissioner Addington reported several dead pine trees at the entrance of Sub 3 shop yard. Director Weymouth recommended talking to Tom and work on taking them down.

Commissioner Sieverding No additional items to discuss

Commissioner Christensen shared that a Memorial at the State Legislature is planned for former Legislator & ESHD Commissioner Terry Sverdsten on March 21<sup>st</sup>.

11. Adjournment

There being no further business to come before the Commissioners, the Chairman adjourned the meeting at 11:33 a.m.

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Commissioner Christensen  
Sub District #1

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Commissioner Sieverding  
Sub District #2

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Commissioner Addington  
Sub District #3

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Rosie Ham, Clerk