

COMMISSIONERS

The first road commissioners were appointed by Governor Andrus in 1971.

There is one elected highway district commissioner for each sub district. Each commissioner must reside in the sub-district in which they represent.

Elections are held on the third Tuesday in May of the next odd-numbered year. (See Idaho Codes under Title 34 Elections Chapter 14 & Title 40 Chapter 13.)

COMMISSIONERS MEETING AND DUTIES

Commissioners will be sent copies of all important emails and correspondence. The District Supervisor will keep the Board informed of issues pertaining to the District.

Board members are encouraged to check roads and projects in their district and to check in with the Director, Foremen, and/or Clerk to see how the District is doing.

Monthly, the commissioners attend one regular board meeting (third Monday of each month). As a courtesy to those attending the meeting, it is recommended that the board members review all correspondence, minutes, treasury report and agenda items **prior** to the commencement of the board meeting.

A Special Call meeting may be called by the Chairman if needed.

KMPO meeting are held on the third Thursday of each month and KCATT meeting are held on the fourth Tuesday of each month. One board member sits on the KMPO Board.

Quarterly meetings:

- Associated Highway Districts of Kootenai County meet on the second Thursday of January, March, May, September, and sometimes in November. The four highway districts discuss issues that impact all four road districts.
- Kootenai County Commissioner/Highway District Commissioner meeting on a quarterly bases.

Annually meeting: Idaho Association of Highway Districts, Inc. Annual Convention in either Coeur d' Alene, Boise, or Sun Valley. The district commissioners, also, attend various meetings with agencies, cities, government officials, and the

residents.

Other workshops:

- Budget workshop, and budget hearing. The District Clerk and Supervisor will prepare the documents for these events.
- Capital Improvement Program Workshop to prepare for the upcoming road improvements.
- Subdivision Workshops

The commissioners are familiar with: road construction, road maintenance, construction and maintenance materials, road equipment, maintenance and repair of heavy equipment, budget procedures; environmental impact (such as dust control, oil usage, waste material, and more), legislative issues and procedures, personnel management, and legal issues, and all duties discussed in the **Idaho Codes 40-604 and 40-1310 DUTIES and POWERS OF COMMISSIONERS:**

COMPENSATION OF HIGHWAY DISTRICT COMMISSIONERS (IC: 40-1314), The ESHD board made a motion on July 21, 2014, to increase the Chairman **monthly salary** to \$800.00 per month; and Commissioner salary to \$700.00 per month, and other benefits:

Benefits:

▪ **Medical:**

Commissioners on Medicare may be on the District's medical insurance policy.

The District cannot reimburse Medicare supplemental insurance. (01/01/2014 Per Federal Center for Medicare & Medicaid Services)

- **Dental Insurance**
- **Vision Insurance**
- **Life Insurance**
- **May participate in PERSI Retirement if qualified**

Other reimbursements:

- Up to \$25.00 per month for internet service.
- The board will be **compensated for mileage** according to the current Federal reimbursement rate. *It is the Board's responsibility to **itemize their voucher** to indicate what roads or activity he/she has reviewed when claiming mileage. (IC: 40-1314(2))*
- Other qualified travel expenses - please attached receipts to your voucher.

Average time per day is 20 minutes checking emails, phone calls, checking roads and an average of 3 hrs are spent per regular board meeting. The total average time a commissioner's spends per month is approximately 10 hours.