

**East Side Highway District Board of Commissioners  
Regular Meeting Minutes  
January 24, 2022**

1. Call to Order

Chairman Christensen called the meeting to order at 9:00 a.m.

2. Roll Call

Present: Commissioner Christensen, Commissioner Sieverding, Commissioner Addington

Absent:

Also present: Director of Highways Weymouth, Secretary Kristi Dixon

3. Approval of Agenda

Action: Commissioner Sieverding moved to approve the meeting agenda. Commissioner Addington seconded the motion. The motion carried.

Declared Conflicts of Interest: None

4. Visitors/ Public Comment: Jay Hassell P.E. JUB Engineering; Melissa Cleveland P.E. Welch Comer Engineering; Daniel Baker P.E. HDR Engineering

5. Approval of Minutes

Commissioner Sieverding moved to approve November 15, 2021 original meeting minutes and the December 13, 2021 regular meeting minutes with names of commissioners attending the meetings. Commissioner Addington seconded the motion. The motion carried.

6. Treasury Report: Commissioner Christensen raised concern about low property taxes. Staff has inquired with the County about the concern and is waiting on response.

Action: Commissioner Sieverding moved to approve the December 2021 and January 2022 Treasury Reports as presented. Commissioner Addington seconded the motion. The motion carried.

The January 2022 Treasury Report Cash Fund Balances were as follows:

Petty Cash	\$200.00
Umpqua Checking	\$124,439.42
Less Assured Macro-Balance	(1,500.00)
State Treasury Fund 891	\$1,172,786.16
CDA Lake Dr. DBF Fund 412	\$1,558,711.19
Traffic Mitigation DBF Fund369	\$228,880.26
<b>Total Funds</b>	<b>\$3,083,517.03</b>

7. New Business

A. Bridge Discussion – Dan Baker from HDR Engineering reported that Springston Bridge columns were in bad shape. HDR will provide an updated rating to ITD next week. Canyon Road Bridge lead and asbestos results were positive for lead and negative for asbestos. Lead levels were extremely high. February 9<sup>th</sup> workshop will include funding partner ideas.

B. JUB Project Status Update: Jay Hassell P.E. (discussed in Visitor Section)

C. Coeur d Alene Lake Drive: Melissa Cleveland P.E. discussed traffic calming concepts and public outreach on Cd'A Lake Drive with hopes of scheduling an open house in March. Commissioner Sieverding expressed concerns with Covid exposure for the gathering of an open house and thought a virtual meeting should be considered while Commissioner Christensen suggested that should be evaluated at February board meeting. Commissioner Christensen requested costs with and without roundabouts and suggested post cards and mailers be sent out to the public for notification. Director Weymouth recommended a workshop at the end of February. Commissioner Addington made motion to approve the agreement with Welch Comer. Commissioner Sieverding seconded the motion. The motion carried.

D. MS4 Permit Consultant Selection: Director Weymouth made a recommendation to approve Welch Comer qualifications and enter into contract negotiations with Welch Comer. Commissioner Sieverding made a motion to approve. Commissioner Addington seconded the motion. The motion carried.

E. Resolution 2022-1 Disposal of Expired District Records: Director Weymouth asked for approval. Commissioner Addington made a motion to approve. Commissioner Sieverding seconded the motion. The motion carried.

8. Old Business

Traffic Count Procedures: Commissioner Sieverding has requested new counts. Director Weymouth provided an overview of the new GIS Beta website and how traffic counts are displayed. Commissioner Christensen said staff should provide what commissioners need to make decisions.

9. Correspondence:

10. Staff Reports

Director of Highways: He reported that we have had three Covid cases reported in our staff in the last month and everyone has recovered and are back to work. Foreman Horning will be on light duty for the next couple months. Sub District 1 is hiring for a crew position. The crews are keeping up with snow removal. The District purchased a 7,000 gallon tanker. F550 and pickups have been ordered. Three pieces of equipment are parked for the winter due to failed emission systems and wiring harnesses. Director Weymouth provided updates on projects Canyon/Fernan Guard Rail, Canyon Road Bridge, Yellowstone Trail, Wolf Lodge Creek, and chip seals.

Commissioner Addington reported several dead pine trees at the entrance of Sub 3 shop yard. Director Weymouth recommended talking to Tom and work on taking them down.

Commissioner Sieverding asked if there are any additional funds for Black Lake Road related to Lamb's Peak project pump station. Director Weymouth informed her that there were additional funds. She stated it's very important that the District doesn't lose sight of the benefits I-WorQ has to offer.

Commissioner Christensen reported he would be attending a legislator's meeting in Boise this week with Director Weymouth.

Executive Session: Commissioner Sieverding made a motion to call the meeting into Executive Session as authorized under Idaho Code 74-206 (i) for risk management discussions regarding Boothe Park at 11:12a.m. Commissioner Addington seconded the motion in which the following roll call was taken:

Commissioner Addington

Commissioner Sieverding

Commissioner Christensen

The motion was unanimously approved.

Commissioner Christensen made a motion to call the meeting out of Executive Session at 11:32am.

Action: Commissioner Sieverding made a motion directing staff to work with legal counsel on items discussed in the Executive Session. Commissioner Addington seconded the motion. The motion carried.

11. Adjournment

There being no further business to come before the Commissioners, the Chairman adjourned the meeting at 11:33 a.m.

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Commissioner Christensen  
Sub District #1

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Commissioner Sieverding  
Sub District #2

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Commissioner Addington  
Sub District #3

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Kristi Dixon, District Secretary