

**DRAFT**

**East Side Highway District Board of Commissioners  
Regular Meeting Minutes  
December 13, 2021**

1. Call to Order

Chairman Christensen called the meeting to order at 9:01 a.m.

2. Roll Call

Present: Commissioner Christensen, Commissioner Sieverding, Commissioner Addington

Absent:

Also present: Director of Highways Weymouth, Deputy Director Yerian, Clerk Ham

3. Approval of Agenda

Chairman Christensen noted a request to table new business item #D.

Action: Commissioner Addington moved for approval of the December 13, 2021 meeting agenda. Commissioner Sieverding the motion. The motion carried.

Declared Conflicts of Interest: none

4. Visitors/ Public Comment: None

5. Approval of Minutes

Commissioner Sieverding emailed staff with changes to her section of the November 15, 2021 minutes and requests a copy of the draft minutes be sent to the Commissioners earlier in the monthly process. Commissioner Sieverding made a motion to approve the Regular November 15, 2021 Meeting Minutes incorporating her changes, and the November 18, 2021 Special Meeting minutes. Addington seconded the motion. The motion carried.

6. Treasury Report: Commissioner Sieverding requests the CDA Lake Drive fund balance reported on the Income Comparison (Page 2) to be updated and that the Transfers to Cities be reflected on this same page. While these changes do not impact the Treasury Report, it does update the Projected 2021/2022 Carry-Forward on the Income Comparison spreadsheet. The Treasury Report itself balanced, however; she would like these changes made before approving the report.

7. New Business

A. Annual Road and Street Report: Director Weymouth and Clerk Ham presented the annual report and shared the specifics on page three, which, when combined with listing future projects, reviews how the HB 312 funds were spent. Idaho Code 40-708 requires the report be submitted to the State Controller's Office by December 31<sup>st</sup>. The data from page 3 is shared with LHTAC and ultimately Idaho Legislators. Action: Commissioner Addington moved to approve the 2021 Annual Road & Street Report as presented. Commissioner Sieverding seconded the motion. The motion carried.

B. MIN21-0083 Zonal Landing Plat Review: Director Weymouth presented a letter of comment for this proposed two (2) lot minor subdivision situated north of the Deer Road (a

public road) and E. Joyce Road (a private road) intersection. Deer Road is not up to AHDKC Standards, so a Road Development Agreement assessing a \$7,500 Traffic Mitigation Fee is applicable. The Board discussed the alternative in which the developer may choose to bring the road up to standards in lieu of the TMF. Action: Commissioner Addington made a motion to approve the letter of comment and enter into a Road Development Agreement assessing the \$7,500 per new lot TMF. Commissioner Sieverding seconded the motion. The motion carried.

Per Resolution 2021-4 Director Weymouth is authorized to execute the Road Development Agreement and to sign the plat on the District's behalf once the conditions have been met.

- C. MIN21-0097 Blue Moon Estates Plat Review: Director Weymouth presented a letter of comment for this proposed two (2) lot minor subdivision located on Carlin Bay Road. The plat dedications and easements meet the AHDKC Standards; however, a Road Development Agreement assessing a \$7,500 Traffic Mitigation Fee will be required. A resident-initiated cost-share proposal is being drafted for consideration in the spring. Commissioner Sieverding asked if the TMF can be applied towards the cost share. Director Weymouth thinks that may work if we improve the road's capacity, and will double-check on that option. Action: Commissioner Addington made a motion to approve the Blue Moon Estates plat review as presented and enter into a Road Development Agreement assessing the \$7,500 per new lot TMF. Commissioner Sieverding seconded the motion. Motion carried.

8. Old Business

#6 Gozzer Vacation: The District and Gozzer Ranch continue regarding the value of the parcel and a mutually acceptable formula. Historically the petitioner provides an appraised value, which is the desirable process. However, there is a back-log of accessible real estate appraisers so the Board is considering two other methods, those being a Realtor's Comparative Market Analysis, or the County's assessed value. Another contributing factor is that the proposal indicates the land adjacent to the portion to be vacated, is a common area; however, there is no guarantee it will remain undeveloped. The Board agreed that more information is needed before a decision can be made, so Chairman Christensen directed staff to look into the cost of and obtaining a realtor's CMA for the next meeting.

Meeting Notes: The KCATT meeting was moved to 12/21/21 (Director Weymouth will be the Chairman for 2022)

9. Correspondence:

10. Staff Reports

Director of Highways: His items were already addressed earlier in the meeting.

Deputy Director Yerian reported that sweepings from the 2021 chip seal projects provided 600 tons of product that can be used for winter sanding. Limited staff was needed over the weekend to address slush and snow cleanup in particular areas. Work on the 2008 Western Stars continues. He reported that it may be another deicer year – weather dependent of course.

Commissioner Addington: None

Commissioner Sieverding requested copies of the 2021 Traffic County Summary Reports. She said the summary needs to be sent to the KMPO at the end of the year.

Commissioner Christensen asked staff to draft a procedure for handling the traffic counts and that 2021 Traffic Counts be added to the old business list as follow up. In closing, he acknowledged it has been a tough year, with a lot of people out and others covering tasks that are new to them and expressed his appreciation.

11. Adjournment

There being no further business to come before the Commissioners, the Chairman adjourned the meeting at 9:47 a.m.

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Commissioner Christensen  
Sub District #1

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Commissioner Sieverding  
Sub District #2

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Commissioner Addington  
Sub District #3

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Rosie Ham, District Clerk