

**East Side Highway District Board of Commissioners  
Regular Meeting Minutes  
October 18, 2021**

1. Call to Order

Chairman Christensen called the meeting to order at 9:00 a.m.

2. Roll Call

Commissioners: All present

Staff present: Director of Highways Weymouth, Deputy Director Yerian, Clerk Ham

Guests: JUB Engineer Angie Comstock; Hannah Anderson, Langdon Group; Stephanie Blalack, Verdis Planning Manager; Ron Ayers, Kathy Brown, Kevin Holt

3. Approval of Agenda

Commissioner Addington moved to approve the October 18, 2021 meeting agenda.

Commissioner Sieverding seconded the motion. The motion carried.

Declared Conflicts of Interest: none

4. Visitors/ Public Comment

JUB Project Status Update: Angie Comstock P.E. with JUB Engineering highlighted some of the following items:

- KN20094 French /Fernan reconstruction project: The final paperwork is in process. The District will inquire about utility markings recently made on the roadway. No cuts are permitted between October 15<sup>th</sup> - April 15<sup>th</sup>.
- GIS Task Order: Director Weymouth met with JUB Engineers last week. Commissioner Sieverding agreed to meet with staff and JUB Engineers to review specifics in the GIS program.
- SD 3 Shed: Per the SDP21-0152 requirements, we are monitoring the landscape for growth. All closeout documents have been signed.
- Yellowstone Trail Road FLAP 2021-2022 applications are due in December. We are soliciting input from LHTAC and Western Federal Lands (WFL) as to funding the next segment.
- ESHD Website Review: Hannah Anderson with the Langdon Group (a JUB subsidiary) shared a summarized review of the website options they have researched. The report compared Weebly, Homestead, Squarespace, and WordPress+Elementor. The report shared comparisons and considerations of essential features, cost, District goals, user experience (to be user-friendly), customer service, storage, and interactive capabilities. We can retain the District's current domain should we transition from Weebly. The Board agreed that JUB should create a formal scope of work that includes, but is not limited, building the website structure, and training staff in the main features of routine upkeep.

5. Approval of Minutes

Commissioner Addington moved to approve the September 20, 2021 Regular Meeting Minutes and September 27, 2021 and September 30, 2021 Special Call Minutes meeting minutes as presented. Commissioner Sieverding seconded the motion. The motion carried.

6. Approval of Treasury Report

Commissioner Sieverding moved to approve the Treasury Report as presented. Commissioner Addington seconded the motion. The motion carried.

7. New Business

A. JUB project status update: Discussed under Visitor/ Public Comment section

B. JUB Website Proposal: Discussed under Visitor/Public Comment section

C. Canyon Bridge Update: Phase II is underway. A team meeting this week will explore the three required alternatives for further analysis. A temporary road closure is expected between October 22-25<sup>th</sup> to accommodate core drilling activity. Idaho State Budget Surplus, FEMA, and the pending Federal infrastructure legislation could all play a role in funding the project. Director Weymouth completed the FEMA pre-application, and attended a webinar detailing the process. The HDR team is investigating if FEMA's 36-month time line is feasible with the environmental and historical aspects involved, and if it would qualify as an economically disadvantaged area. The bridge will likely qualify as historical which means certain approvals will be required based on what we decide to do with it. Commissioner Sieverding said the London Bridge was relocated into Lake Havasu – is relocating it an option? Director Weymouth thought that may be cost prohibitive. Commissioner Christensen inquired if it was possible that FEMA build the bridge and LHTAC build the road approaches?

Commissioner Sieverding said considering the pending legislative infrastructure bill, what is needed to be 'shelf ready'? Our current effort will be a 15% design and will be complete in December. The design portion would take an additional 12-16 months and cost \$600,000 to \$1 million. Bridge construction would take about 1 year and cost \$10-15M. The actions we are taking now position us for better grant opportunities. There are check points along the way to help the Board determine how and if they want to proceed with funding being a main factor in the decision process. The December Board Meeting is going to be one of those check points. We are unsure if FEMA is a realistic funding source at this time. It may be better suited at a later date when we are further along in the process.

D. Gozzer Vacation Request: Stephanie Blalack with Verdis requested the Board consider allowing their vacation petition to move forward. The parcel rests between Gozzer Road, a publicly maintained road, and Buckrail Road, a private road within the subdivision. The small portion of land is a remnant of the original Gozzer Road, pre-subdivision and road realignment. I.C. 40-203(i) allows the District to collect the parcel's fair market value as a condition of the abandonment. Assessed value vs. appraised value; comparing the cost vs. the time frame of obtaining the appraisal; and intended land use were all discussed. Director Weymouth suggested that we seek Attorney Week's advice about accepting the fair market value and the land use, and follow up at the November Board Meeting.

E. Homestead Plat Review (CON21-0001): The Commissioners discussed the staff report provided by Director Weymouth briefing the proposal.

Action: Commissioner Addington made a motion to approve the Homestead Plat CON21-0001, and authorized signing the final plat. Commissioner Sieverding seconded the motion. The motion carried.

- F. Fish Inn Site Discussion: In addition to the Director Weymouth's Staff Report, Developer Ron Ayers shared his thoughts with the Board. He acquired the former Fish Inn site last February. He is familiar with the District's FLAP application and appreciated our vision and movement towards the important safety improvements of Yellowstone Trail Road. Considering the timing of the FLAP project, Mr. Ayers asked the Board to consider dovetailing improvements to the commercially zoned area he owns, at his expense. In considering its potential use, his proposal addresses easing accessibility and improving traffic flow efficiencies which included exchanging the existing Yellowstone Trail Road ROW (yellow) for a newly created ROW (blue). This eliminates the sharp S curve above his parcel, improved alignment with I-90 and intersects just north of the I90 westbound onramp. From the District's perspective, this developer-paid proposal could address one of the projects most problematic and expensive areas, thereby reducing costs to tax-payers. Action: Commissioner Sieverding made a motion to proceed with a draft Road Development Agreement prepared by Attorney Weeks between the District and Mr. Ayers. Commissioner Addington seconded the motion. The motion carried.

At 10:40 a recess was called. The meeting resumed session at 10:55.

- G. Roadwise (GMCO) Piggyback bid: GMCO is offering a piggyback bid for winter deicing chemicals based on an Idaho State Contract at \$180.25 per ton including delivery. Action: Commissioner Sieverding moved to accept the piggyback offer as outlined and authorized staff to complete the purchase. Commissioner Addington seconded the motion. The motion carried.
- H. Pipe Reline Solutions Quote: Director Weymouth's staff report briefed the Board on the need and cost of the 288' of culvert liners and materials for O'Gara Road. Boulders from the Harrison shop would be used to armor the outfall area and would inherently mitigate the improved hydraulic capacity. Action: Commissioner Addington moved to approve the purchase of Snap-Tite pipe liners for \$35,987.72 plus materials from Pipe Reline Solutions LLC. Commissioner Sieverding seconded the motion. The motion carried.

8. Old Business

SD3 Shed: After a budgetary discussion, the Board decided to remove the lease funding options from the follow up list with an option to reinstate should the need arise.

KC Land Use & Development Code: KCCD Director David Callahan, has provided the new language and it is currently under Attorney Weeks review.

CDA Lake Drive Master Plan & Speed Sign Policy: LHTAC may fund radar signs through a LHSIP grant. Research efforts are ongoing.

Road Validations: The new GIS platform currently under revision will assist in prioritizing this list.

Grimm's Addition: ongoing

9. Correspondence Permits and Reports: no comment

10. Staff Reports

Clerk Ham: Former employee Jerry Horn passed away on September 29, 2021. The obituary suggested planting a tree in his honor. The Board agreed to plant an oak tree in the District's front yard and to invite Jerry's family to a dedication ceremony. The date and time will be announced as soon as available.

Director of Highways Weymouth:

- DEQ is meeting later this week to discuss which projects would benefit from the Phosphorus Reduction Grant. Placing rip rap on Marmot Trail is a promising proposal because of the cost vs. benefit ratio, and our ability to get it done this fall.
- JUB submitted the Scope of Work for the Canyon Road Fernan Lake Road Guardrail Project in conjunction with LHTAC. We are reviewing that with the goal of completing survey work before the snow flies so we can design it over the winter.
- He and the other Directors have been updating the 2022 AHDKC Standards, and starting the Impact Fee planning process. There may be some energy at the legislative level that could benefit Highway Districts in this endeavor. Canyon County is currently pioneering the process for Highway Districts.
- He is preparing six different cost share proposals for next year.
- We are still waiting to hear from Western States CAT about the grader transmission.
- We purchased two snow plows from ITD for \$100.00.

Deputy Director Yerian:

- Covid related supply chain issues continue to impact equipment repairs.
- He commended Foremen and Crew for the overlays on French Gulch & Yellowstone Trail. He appreciates everyone's willingness to do a great job.
- Foreman Christensen is preparing a list of roads that need rock.
- Sub 2 is preparing the pup trailers for winter maintenance.
- The preparation work for next year's chip seal on Coeur d Alene Lake Drive is complete.

Commissioner Sieverding: She attended the LHTAC funding workshop. She asked if we would be applying for any TAP (Transportation Alternative Program) funds. This grant funds projects for non-motorized vehicles like bike lanes and recreational parking. She would like to see a bike lane and parking area for Bull Run. Director Weymouth has been in discussions with Kootenai County Park and Recreation and feels we may be better off with widening and gravel placement at that location. Ideally, he would like to raise and pave the stretch from the bridge to the parking lot. This would cap potentially contaminated soil.

She emphasized the importance of keeping up on pavement management and traffic counts for our grant applications. Director Weymouth said the traffic counters have been out and will remain in service until the snow flies. He said we are working on daily time sheet data entry for the road history records. We have also been in contact with the State on the DH1015 report, and they encouraged us to start using their online portal for reporting. We are waiting to hear back from them on the access website and login information.

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Commissioner Christensen: He will be attending the IAHD annual business meeting (via zoom) in November.

Adjournment

There being no further business to come before the Commissioners, the Chairman adjourned the meeting at 12noon.

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Graham Christensen, Chairman  
Sub District 1 Commissioner

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Angela Sieverding  
Sub District 2 Commissioner

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Mark Addington  
Sub District 3 Commissioner

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Rosie Ham  
District Clerk